# Self-appraisal Report

#### KITTUR RANI CHANNAMMA EDUCATION SOCIETY'S COLLEGE OF EDUCATION, BAILHONGAL

#### (RECONGNISED BY NCTE & AFFILIATED TO RANI CHANNAMMA UNIVERSITY, BELAGAVI)

Bhootaramanahatti, Vidya Sangam Belagavi. Karnataka state.

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Ref No...NAAC/KRC/KACOTE/2013-14 Date: 14/06/2014

TO,

The Director

National Assessment and accreditation Council

P.O.Box No. 1075

Nagarbhavi, Bangalore-560072

Subject: - Submission of Self Appraisal Report (SAR).

TRACK ID: - KACOTE 20388

Sir,

Please find herewith a softcopy submitted for your kind information. We seek your kind suggestions to improve the SAR. Within a month from the date of online submission we are going to submit hard copies of SAR along with prescribed fees.

Thanking You,

Your's sincerely

PRINCIPAL

# KITTUR RANI CHANNAMMA EDUCATION SOCIETY'S COLLEGE OF EDUCATION, BAILHONGAL

#### SELF APPRAISAL REPORT

#### SUBMITTED TO

#### NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

P.O.Box. No-1075, Nagarbhavi, Bangalore-560072,

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Ph No:-08288-233389 Fax No-08288-233180

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#### PREFACE

The Kittur Rani Channamma Education Society's College of Education, Bailhongal has decided in June 2013 to invite National Assessment Accreditation Council (NAAC) for Accreditation process. The process began by selecting a team of faculty members, who were involved in various activities of the Department. The team comprises of coordinator and three members. The choice of team was based on their interpersonal skills and ability to complete the work effectively. The team studies the entire process by reading NAAC publication, newsletters and talking to various institutes who have conducting NAAC accreditation process successfully. Everyone in the College was made aware about the enormity of the entire job and creates the feeling in their mind that the impending paper work is not a waste of time. A committee was formed of three members to look into criterion wise input and criterion wise evaluative report. This committee member was ably supported by other members of the college. The entire information was compiled during various meetings and first draft of self study report was prepared. This was again checked and discussed at various levels and final SAR emerged. During this process the various activities of college passed through the guidelines provided by NAAC. Through this process we were able to look at our strength, weakness, opportunities and threats objectively. The K.R.C.E.S College of Education looks forward for the visit of the PEER team of NAAC and exchange of ideas with the team of experts from NAAC. We look forward to improving further to benefit to all the stakeholders the students/faculty/ academician/ industries/ Alumni and society at large.

#### **EXECUTIVE SUMMARY**

#### KITTUR RANI CHANNAMMA COLLEGE OF EDUCATION (RECONGNISED BY NCTE & AFFILIATED TO RANI CHANNAMMA UNIVERSITY, BELAGAVI)

The K.R.C.E.S College of Education, Bailhongal is an aided college of education. The College was established in the year 1986. Education Society with a well defined motive of serving the society by quality teacher education. The society is running many institutes. Those are English Medium School, Kannada Medium School, I.T.I, Arts, Science, Commerce, B.B.A, Law College, M.Com; The K.R.C.E.S's College of Education was started with a purpose to

provide quality teacher education to the graduates of the surrounding areas to meet the growing need of education and to prepare perspective teachers for the modern society. The college has a well equipped Psychology lab, Science lab, ICT (ET) lab, social science lab, well furnished library with internet facilities and Language lab.

The college has a play ground for sports. The college is well equipped with all basic amenities. The college has a well planned administrative and academic chain for smooth and efficient functioning of the B.Ed. programmes. In this regard, various committees have been constituted. These committees include- Disciplinary Committee, Cultural Committee, Examination Committee, Sports Committee, Grievance Redressal Cell, Library Committee, Academic Activity Committee and Student welfare Committee. Students also contribute their efforts in administration and academic aspects of the college as there are separate sections of committees comprising B.Ed. students which work together with committees of teacher educators for the progress of the college and quality improvement of the programme. Co-curricular and extracurricular activities are the backbone of the institution. To achieve the goal, in this field institution is making efforts through organizing different programmes and activities to develop perspective teachers. The mission of the institution is to develop a teacher education programme which enables the perspective teachers-ICT efficient with Indian values in their personality. The institution has a firm faith that a well planned and organized programme, quality faculty with job satisfaction and enthusiastic group of students can enrich the institutional academic excellence.

#### **SWOT** Analysis

#### Our Strength

- College has its own vision, mission and goals.
- Developing leadership quality by different group wise programmes.
- Participation in inter collegiate cultural and other competitions.
- Highly qualified and dedicated faculty members.
- Supporting and motivating the faculty to undergo research and higher studies with study leave, use of internet facilities, helping them find proper research guide and organizing research oriented programme.
- Student centered method of teaching.
- Encouraging students and staff to participate and present papers at the seminars.
- A college has serene campus, graced by nature.
- Unique college building and rectangular shaped class rooms.
- Well -equipped labs.
- Creating opportunity for employment in the nearby schools and further study in higher education.
- Giving special attention to physically challenged students.
- Providing mentoring system.
- Availing of the services of experts in related fields.
- A network with the neighboring High Schools and society.
- Decentralizing administration by establishing various committees and implementing various programmes.
- The activities are reviewed by the peer group, complaint box, and opinions of parents, society and alumni.

#### Weakness

- Delayed in sessions due to delayed in adopted admission process.
- Uncertainty in academic session.
- Mushrooming of B.Ed colleges affecting quality education.

### Opportunities

- Scope for better skill enrichment beyond the syllabus.
- Developing departmental linkage with State level.
- Strengthening of faculty development programs.

#### Threats

- Sustaining and enhancing quality initiatives
- Keeping abreast with the recent national policies and global trends.

#### **PART-I: INSTITUTIONAL DATA**

### A. Profile of the Institution

1. Name and address of the institution: K.R.C.E.Society's College of Education, Bailhongal. Dist: Belgaum Pin-591102

- 2. Website URL : krcescollegeofeducation.org
- 3. for communication:

#### Office

Name	Telephone	Fax No	E-Mail Address
	Number with		
	STD Code		
Head/Principal	08288-	08288-	principalkrcesbedc
	233389	236180	ollege@gmail.com
Vice-Principal			
Self - appraisal	08288-		pramodayachit@g
Co-ordinator	233389		mail.com

#### Residence

Telephone	Mobile Number
Number	
with STD	
Code	
08288-	9964471107
257747	
	9448864162
-	Number with STD Code 08288-

4. Location of the Institution:

Urban

 $\sqrt{}$ Semi-urban

**RuralTribal** 

Any other (specify and indicate)

5. Campus area in acres: 15.29 acres

6.	Is	it a	recognized	minority	v institution?
<b>·</b> ·					1110 111 110 111

Yes No

7. Date of establishment of the institution: Month & Year

ММ	YYYY
08	1986

8. University/Board to which the institution is affiliated:

9. Details of UGC recognition under sections 2(f) and 12(B) of the UGC Act. Month & Year

	MM	ΥΥΥΥ
2f	Jan	1991

Month & Year

	MM	YYYY
12B		

- 10. Type of Institution
  - a. By funding i. Government B.Ed. ii. Grant-in-aid J iii. Constituent iv. Self-financed v. Any other (specify and indicate) b. By Gender i. Only for Men

		ii. Only for Women	
		iii. Co-education	$\checkmark$
c.	By Nature	i. University Dept.	
		ii. IASE	
		iii. Autonomous College	
		iv. Affiliated College	$\checkmark$
		v. Constituent College	
		vi. Dept. of Education of Com College	posite
		vii. CTE	
		Viii. Any other (specify and in	dicate) 🗆

11. Does the University / State Education Act have provision for autonomy?

Yes 🗸 No 🗌

If yes, has the institution applied for autonomy?

Yes No 🗸

S1.	Level	Programme	Entry	Nature of	Duratio	Medium
No		/ Course	Qualificat	Award	n	of
•			ion			instruction
				Certificate		
i)	Pre-primary			Diploma		
				Degree		
	Primary/			Certificate		
ii)	Elementary			Diploma		
	Liementary			Degree		
	Secondary/			Certificate		
iii)	Sr.			Diploma		
	secondary			Degree		
iv.	Graduate	B.Ed.	Any	Degree	1Year	Kan/Eng
1.	Ulauuale		Degree			
v.	Other			Certificate		
				Diploma		
	(specify)			Degree		

12. Details of Teacher Education programmes offered by the institution:

(Additional rows may be inserted as per requirement)

13. Give details of NCTE recognition (for each programme mentioned in Q.12 above)

Level	Programme	Order No. & Date	Valid upto	Sanctioned Intake
		Date		ппакс
Pre-primary				
Primary/Elementary				
Secondary/				
Sr.secondary				
Graduate	B.Ed.	FKR/S/28/SRO/ NCTE/2004- 05/05	Permanent	100
		Dated:05-04- 2005		
Other (specify)				

(Additional rows may be inserted as per requirement)

#### Declaration by the Head of the Institution

I certify that the data included in this Self-Appraisal Report (SAR) are true to the best of my knowledge. This SAR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SAR during the peer team visit.

Signature of the Head of the institution with seal:

Place:

Date:

# B) Criterion-wise inputs

### Criterion I: Curricular Aspects

1. Does the Institution have a stated Vision

Mission

Values

Objectives

a) Does the institution offer self-financed programme(s)?

If yes,

- a) How many programmes?
- b) Fee charged per programme
- 2. Are there programmes with semester system
- 3. Is the institution representing/participating in the curriculum development/ revision processes of the regulatory bodies?

|--|

If yes, how many faculty are on the various curriculum development/vision committees/boards of universities/regulating authority.

03

4. Number of methods/elective options (programme wise)

B.Ed.

Any other (specify and indicate)

Yes		No
Yes	$\checkmark$	No
Yes		No

$\checkmark$	

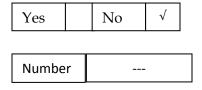
No

Yes

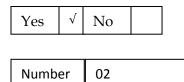
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08
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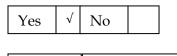
5. Are there Programmes offered in modular form



6. Are there Programmes where assessment of teachers by the students has been introduced



7. Are there Programmes with faculty exchange/visiting faculty

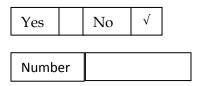


Number 02

- 8. Is there any mechanism to obtain feedback on the curricular aspects from the
  - Heads of practice teaching schools
  - Academic peers
  - Alumni
  - Students
  - Employers
- 9. How long does it take for the institution to introduce a new programme within the existing system?

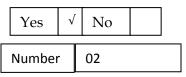


10. Has the institution introduced any new courses in teacher education during the last three years?



Yes	$\checkmark$	No	
Yes	$\checkmark$	No	
Yes		No	
Yes		No	
Yes		No	

11. Are there courses in which major syllabus revision was done during the last five years?



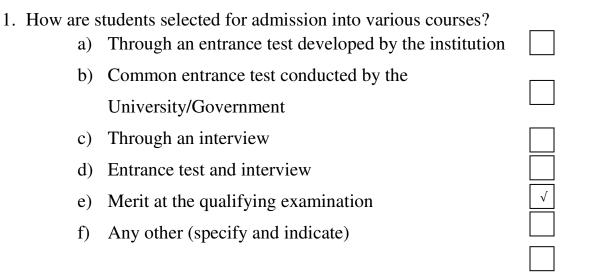
12. Does the institution develop and deploy action plans for effective implementation of the curriculum?



13. Does the institution encourage the faculty to prepare course outlines?



#### **Criterion II: Teaching-Learning and Evaluation**



(If more than one method is followed, kindly specify the weightages)

#### 2. Furnish the following information (for the previous academic year):

a) Date of start of the academic year	10/12/2012
b) Date of last admission	7/12/2012
c) Date of closing of the academic year	10/10/2013
d) Total teaching days	211 days

e) Total working days

229 days

211 days

#### 3. Total number of students admitted

Programme	I	Numbe stude	-		leser /ST/	ved Cat-I)		0	pen
	Μ	F	Total	Μ	F	Total	Μ	F	Total
D.Ed.									
B.Ed.	34	66	100	08	15	23	26	51	77
M.Ed. (Full Time)									
M.Ed. (Part Time)									

Are there any overseas students?
 If yes, how many?

Yes	No	$\checkmark$

50.040/-

- 5. What is the 'unit cost' of teacher education programme? (Unit cost = total annual recurring expenditure divided by the number of students/ trainees enrolled). 2535/
  - a) Unit cost excluding salary component

b) Unit cost including salary component

(Please provide the unit cost for each of the programme offered by the institution as detailed at **Question 12** of profile of the institution)

6. Highest and Lowest percentage of marks at the qualifying examination considered for admission during the previous academic session

	Open		Reserved		
Programmes	Highest	Lowest	Highest	Lowest	
	(%)	(%)	(%)	(%)	
B.Ed.	90.55	52.97	88.12	64.06	

- 7. Is there a provision for assessing students' knowledge and skills for the programme (after admission)?
  - Yes

 $\checkmark$ 

8. Does the institution develop its academic calendar?

No

No

Yes

 $\sqrt{}$ 

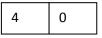
#### 9. Time allotted (in percentage)

Programmes	Theory	Practice Teaching	Practicum
B.Ed.	70%	25%	05%

#### 10.Pre-practice teaching at the institution

- a) Number of pre-practice teaching days
- b) Minimum number of pre-practice teaching lessons given by each student
- 11.Practice Teaching at School
  - a) Number of schools identified for practice teaching
  - b) Total number of practice teaching days
  - c) Minimum number of practice teaching lessons given by each student

# 1 0

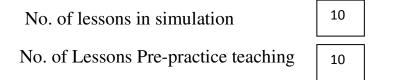




10 days

10

12.How many lessons are given by the student teachers in simulation and prepractice teaching in classroom situations?



- 13.Is the scheme of evaluation made known to students at the beginning of the academic session?
  - Yes

No

No

- Yes
- $\checkmark$

 $\sqrt{}$ 

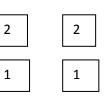
15.Weightage (in percentage) given to internal and external evaluation

Programmes	Internal	External
B.Ed.	20%	80%

16.Examinations

B.Ed. 1<sup>st</sup> Sem 2<sup>nd</sup> Sem

- a) Number of sessional tests held for each paper
- b) Number of assignments for each paper



17. Access to ICT (Information and Communication Technology) and technology.

	Yes	No
Computers		
Intranet (LAN)		
Internet		
Software / courseware (CDs)		
Audio resources		

Video resources		
Teaching Aids and other related materials		
Any other (specify and indicate)	TV, Slide Projector, LCD, OHP, Flim Strip Projector	

18. Are there courses with ICT enabled teaching-learning process?

Number 01

19. Does the institution offer computer science as a subject?

Yes √	No	
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No

If yes, is it offered as a compulsory or optional paper?

 $\checkmark$ 

Compulsory

Optional

#### **Criterion III: Research, Consultancy and Extension**

1. Number of teachers with Ph. D and their percentage to the total faculty strength

Number			%
--------	--	--	---

2. Does the Institution have ongoing research projects?

Yes No √
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If yes, provide the following details on the ongoing research projects

Funding agency	Amount (Rs)	Duration (years)	Collaboration, if any

(Additional rows/columns may be inserted as per the requirement)

3. Number of completed research projects during last three years.



- 4. How does the institution motivate its teachers to take up research in education? (Mark ✓ for positive response and X for negative response)
  - O Teachers are given study leave
  - O Teachers are provided with seed money

No

No

- O Adjustment in teaching schedule
- O Providing secretarial support and other facilities
- O Any other specify and indicate
- 5. Does the institution provide financial support to research scholars?

/
V

6. Number of research degrees awarded during the last 5 years.

06

Ph.D.	

b. M.Phil.

a.

7. Does the institution support student research projects (UG & PG)?

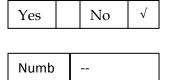
 $\checkmark$ 

$\checkmark$	
$\checkmark$	
$\checkmark$	

8. Details of the Publications by the faculty (Last five years)

	Yes	No	Number
International journals			
National journals – referred papers Non referred papers			
Academic articles in reputed magazines/news papers			
Books			
Any other (specify and indicate)			

9. Are there awards, recognition, patents etc received by the faculty?



10. Number of papers presented by the faculty and students (during last five years):

	Faculty	Studen	ts
National seminars	49		
International seminars	12		
	8		

Any other academic forum

11. What types of instructional materials have been developed by the institution? (Mark `✓' for yes and `X' for No.)

 $\sqrt{}$ 

Self-instructional materials		
Print materials	[	

Non-print materials (e.g. Teaching

Aids/audio-visual, multimedia, etc.)

Digitalized (Computer aided instructional materials) $$
Question bank
Any other (specify and indicate)
12. Does the institution have a designated person for extension activities?         Yes       √         No
If yes, indicate the nature of the post.
Full-time   Part-time   Additional charge
<ul> <li>13. Are there NSS and NCC programmes in the institution?</li> <li>Yes No √</li> <li>14. Are there any other outreach programmes provided by the institution?</li> </ul>
Yes 🗸 No
15. Number of other curricular/co-curricular meets organized by other academic agencies/NGOs on Campus
02

16. Does the institution provide consultancy services?

Yes

√ No

In case of paid consultancy what is the net amount generated during last three years.

Free Consultancy

17. Does the institution have networking/linkage with other institutions/ organizations?

Local level	
State level	
National level	
International level	

#### **Criterion IV: Infrastructure and Learning Resources**

1. Built-up Area (in sq. mts.)

929.37 sq. mts

2. Are the following laboratories been established as per NCTE Norms?

a)	Methods lab	Yes 🗸	No
b)	Psychology lab	Yes 🗸	No
c)	Science Lab(s)	Yes 🗸	No
d)	Education Technology lab	Yes 🗸	No
e) f)	Computer lab Workshop for preparing	Yes 🗸	No
1)	teaching aids	Yes	No

3. How many Computer terminals are available with the institution?

25

4. What is the Budget allotted for computers (purchase and maintenance) during the previous academic year?

Nil

5. What is the Amount spent on maintenance of computer facilities during the previous academic year?



6. What is the Amount spent on maintenance and upgrading of laboratory facilities during the previous academic year?

23.480/-

7. What is the Budget allocated for campus expansion (building) and upkeep for the current academic session/financial year?

Nil

8. Has the institution developed computer-aided learning packages?

Yes √

√ No

9. Total number of posts sanctioned

TeachingMNon-teaching0508

Open

10	-		0		
10.	Total	number	of po	sts	vacant

Open	]	Resei	rved
М	F	М	F

F

03

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11. a. Number of regular and permanent teachers

### Open Reserved(Gender-wise)

Reserved

F

---

М

---

Asst. Prof

Readers

Professors

М	F	М	F
05	03		
М	F	М	F
М	F	М	F

b. Number of temporary/ad-hoc/part-time teachers (Gender-wise)

Teaching

Non-teaching

Open Reserved

Μ

F

F

	М	F	
Lecturers	01		

01			
М	F	М	

Readers

Professors	М	F	М
1101055015			

F	М	F

C. Number of teachers from Same state Other states

08	

12. Teacher student ratio (p	program-wise)
------------------------------	---------------

Programme	Teacher student
	ratio
B.Ed.	1:12

 13. a. Non-teaching staff
 Open

 Permanent
 M

 08

Temporary

 M

b. Technical Assistants Pe	ermanent
----------------------------	----------

Μ	F	М	F
	_		
М	F	М	F

F

F

Reserved

Μ

Μ

F

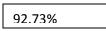
F

Temporary

14. Ratio of Teaching – non-teaching staff



15. Amount spent on the salaries of teaching faculty during the previous academic session (% of total expenditure)



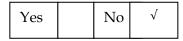
16. Is there an advisory committee for the library?

Yes	$\checkmark$	No	
-----	--------------	----	--

# 17. Working hours of the Library

On working days	08 hours
On holidays	
During examinations	09 hours

# 18. Does the library have an Open access facility



# 19. Total collection of the following in the library

a. Books	10,695
- Textbooks	
- Reference books	488
b. Magazines	02
e. Journals subscribed	
- Indian journals	03
- Foreign journals	
f. Peer reviewed journals	
g. Back volumes of journals	01
h. E-information resources	
- Online journals/e-journals	
- CDs/ DVDs	
- Databases	
- Video Cassettes	
- Audio Cassettes	

#### 20. Mention the

Total carpet area of the Library (in sq. mts.)	54 sq. mts
Seating capacity of the Reading room	
Seating capacity of the Reading room	50

21. Status of automation of Library

atus of automation of Library	
Yet to intimate	v
Partially automated	
Fully automated	

22. Which of the following services/facilities are provided in the library?

$\checkmark$
$\checkmark$
$\checkmark$

23. Are students allowed to retain books for examinations?

Yes √	No	
-------	----	--

24. Furnish information on the following				
Average number of books issued/returned per day	30			
Maximum number of days books are permitted to be retained	1			
by students	15			
by faculty	30			
Maximum number of books permitted for issue				
for students	02			
for faculty	15			
Average number of users who visited/consulted per month	600			
Ratio of library books (excluding textbooks and book bank				
facility)to the number of students enrolled	1:8			

25. What is the percentage of library budget in relation to total budget of the

institution	
1%	

26. Provide the number of books/ journals/ periodicals that have been added to the library during the last three years and their cost.

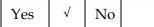
	2010-11		2011-12		2012-13	
	Number	Total cost (in Rs.)	Number	Total cost (in Rs.)	Number	Total cost (in Rs.)
Text books						
Other books	121	13,968	13	3024	113	27383
Journals/						
Periodicals						
Any others						
specify and						
indicate						
Total amount		13968/-		2438/-		28843/-
(Additional row	vs/columns i	nay be inser	ted as per r	equirement)	1	<u> </u>

#### **Criterion V: Student Support and Progression**

1. Programme wise "dropout rate" for the last three batches

Programmes	Year 1	Year 2	Year 3
	2010-	2011-	2012-
	11	12	13
B.Ed.	Nil	5%	1%

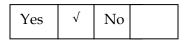
2. Does the Institution have the tutor-ward/or any similar mentoring system?



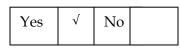
If yes, how many students are under the care of a mentor/tutor?



3. Does the institution offer Remedial instruction?



4. Does the institution offer Bridge courses?



5. Examination Results during past three years (provide year wise data)

	UG (B.Ed)			PG		M. Phil			
	2010-11	2011-12	2012-13	Ι	II	III	Ι	II	III
Pass percentage	100%	100%	97%						
Number of first classes	25	13	07						
Number of distinctions	63	75	89						
Exemplary performances (Gold Medal and university ranks)	Nil	01	Nil						

6. Number of students who have passed competitive examinations during the last three years (provide year wise data)

NET		
SLET/SET	01	
Any other (TET)	03	

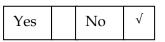
2010-11	2011-12	2012-13
01		
03		02

7. Mention the number of students who have received financial aid during the past three years.

Financial Aid	2010-11	2011-12	2012-13
Merit Scholarship	27	19	36
Merit-cum-means scholarship			
Fee concession	35		36
Loan facilities			
Any other specify and indicate(SC/ST/PH)	11	10	10

(Additional rows may be inserted as per requirement)

8. Is there a Health Centre available in the campus of the institution?



9. Does the institution provide Residential accommodation for:

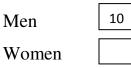
Faculty	
Non-teaching staff	

Yes	No	
Yes	No	$\checkmark$

10. Does the institution provide Hostel facility for its students?

Yes	$\checkmark$	No	
-----	--------------	----	--

If yes, number of students residing in hostels



11. Does the institution provide indoor and outdoor sports facilities?

Sports fields Indoor sports facilities Gymnasium

Yes	$\checkmark$	No	
Yes	$\checkmark$	No	
Yes		No	$\checkmark$

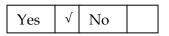
12. Availability of rest rooms for Women



13. Availability of rest rooms for men



14. Is there transport facility available?



15. Does the Institution obtain feedback from students on their campus experience?

Yes	$\checkmark$	No	
-----	--------------	----	--

16. Give information on the Cultural Events (Last year data) in which the institution participated/organised.

	Organized			Participated		
	Yes	No	Number	Yes	No	Number
Inter-collegiate						01
Inter-university						06
National						
Any other (specify and indicate)						

(Excluding college day celebration)

17. Give details of the participation of students during the past year at the university, state, regional, national and international sports meets.

	Participation of students	Outcome
	(Numbers)	(Medal achievers)
State		
Regional		
University (Zonal &	12 members	
Inter zonal)		
National		
International		

18. Does the institution have an active Alumni Association?

If yes, give the year of establishment

2011

19. Does the institution have a Student Association/Council?

Yes

No

No

No

20. Does the institution regularly publish a college magazine?

Yes

 $\sqrt{}$ 

# 21. Does the institution publish its updated prospectus annually?

Yes

 $\checkmark$ 

22. Give the details on the progression of the students to employment/further study (Give percentage) for last three years

	2010- 11	2011- 12	2012- 13
	(%)	(%)	(%)
Higher studies	09	04	01
Employment (Total)	02	03	01
Teaching Non teaching	01		
Non teaching	01	03	01

23. Is there a placement cell in the institution?

No

Yes

 $\checkmark$ 

If yes, how many students were employed through placement cell during the past three years.

2010-11	2011-12	2012-13
15	14	19

24. Does the institution provide the following guidance and counseling services to students? Yes No

•	Academic guidance and Counseling	$\checkmark$	
•	Personal Counseling		
•	Career Counseling	$\checkmark$	

# **Criterion VI: Governance and Leadership**

1. Does the institution have a functional Internal Quality Assurance Cell (IQAC) or any other similar body/committee

Yes

 $\checkmark$ 

No

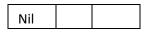
2. Frequency of meetings of Academic and Administrative Bodies: (last year)

Governing Body/management	02
Staff council	08
IQAC/or any other similar body/committee	02
Internal Administrative Bodies contributing to quality improvement of the institutional processes. (mention only for three most important bodies)	01

3. What are the Welfare Schemes available for the teaching and non-teaching staff of the institution?

Loan facility	Yes		No	
Medical assistance	Yes		No	
Insurance	Yes	$\checkmark$	No	
Other (specify and indicate)	Yes		No	

4. Number of career development programmes made available for non-teaching staff during the last three years



- 5. Furnish the following details for the past three years
- a. Number of teachers who have availed the Faculty Improvement

Program of the UGC/NCTE or any other recognized Organization

2010-11 2011-12 2012-13

08	08	08
----	----	----

b. Number of teachers who were sponsored for professional development programmes by the institution

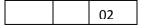
National

c. Number of faculty development programmes organized by the Institution:



d. Number of Seminars/ workshops/symposia on Curricular development,

Teaching- learning, Assessment, etc. organised by the institution

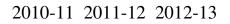


e. Research development programmes attended by the faculty

2010-11 2011-12 2012-13

-- 02 01

f. Invited/endowment lectures at the institution



03 03 03

Any other area (specify the programme and indicate)



- 6. How does the institution monitor the performance of the teaching and non-teaching staff?
  - a. Self-appraisal
  - b. Student assessment of faculty performance
  - c. Expert assessment of faculty performance
  - d. Combination of one or more of the above
  - e. Any other (specify and indicate)

Yes		No	
Yes		No	
Yes		No	$\checkmark$
Yes	$\checkmark$	No	
Yes		No	

7. Are the faculty assigned additional administrative work?

Yes √ No

04

If yes, give the number of hours spent by the faculty per week

8. Provide the income received under various heads of the account by the institution for previous academic session

Grant-in-aid	46.40.688/-
Fees	6.72.435/-
Donation	
Self-funded courses	
Any other (specify and indicate)	

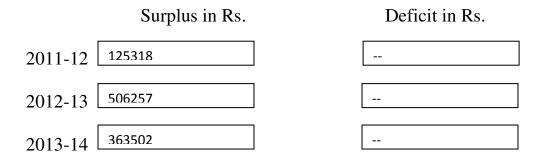
9. Expenditure statement (for last two years)

2011-12 2012-13

Total sanctioned Budget	3365250/-	7577461/-
% spent on the salary of faculty	58.00	69.28
% spent on the salary of non-teaching employees	34.6	27.00
% spent on books and journals	0.29	0.56
% spent on developmental activities (expansion of building)		
% spent on telephone, electricity and water	1.30	0.60
% spent on maintenance of building, sports facilities, hostels, residential complex and student amenities, etc.	0.14	0.0036
% spent on maintenance of equipment, teaching aids, contingency etc.	0.76	0.29
% spent on research and scholarship (seminars, conferences, faculty development programs,		

faculty exchange, etc.)		
% spent on travel	0.60	0.20
Any other (specify and indicate)	4.28	2.05
Total expenditure incurred	3069811	7008195

10. Specify the institutions surplus/deficit budget during the last three years? (specify the amount in the applicable boxes given below)



11. Is there an internal financial audit mechanism?

Yes
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12. Is there an external financial audit mechanism?

No

No

Yes

13. ICT/Technology supported activities/units of the institution:

Administration
Finance
Student Records
Career Counselling
Aptitude Testing
Examinations/Evaluation/
Assessment

Any other (specify and indicate)

Yes		No	
Yes		No	$\checkmark$
Yes	$\checkmark$	No	
Yes		No	$\checkmark$
Yes		No	$\checkmark$
Yes		No	
Yes		No	
Yes		No	

14. Does the institution have an efficient internal co-ordinating and monitoring mechanism?



15. Does the institution have an inbuilt mechanism to check the work efficiency of the non-teaching staff?



16. Are all the decisions taken by the institution during the last three years approved by a competent authority?



	No
--	----



- 17. Does the institution have the freedom and the resources to appoint and pay temporary/ ad hoc / guest teaching staff?
  - Yes
- √ No

- 18. Is a grievance redressal mechanism in vogue in the institution?
  - a) for teachers
  - b) for students
  - c) for non teaching staff
- 19. Are there any ongoing legal disputes pertaining to the institution?
  - Yes

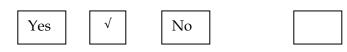
$\checkmark$	

- 20. Has the institution adopted any mechanism/process for internal academic audit/quality checks?
  - Yes





21. Is the institution sensitised to modern managerial concepts such as strategic planning, teamwork, decision-making, computerisation and TQM?



No

No

# **Criterion VII: Innovative Practices**

1. Does the institution has an established Internal Quality Assurance Mechanisms?







2. Do students participate in the Quality Enhancement of the Institution?



3. What is the percentage of the following student categories in the institution? B.Ed

		Year 2012-13			
	Category	Men	%	Women	%
a	SC	03	3%	06	6%
b	ST	01	1%	03	3%
c	OBC	19	19%	32	32%
d	Physically challenged	01	1%	01	1%
e	General Category	11	11%	25	25%
f	Rural	23	23%	36	36%
g	Urban	11	11%	30	30%
h	Any other				
	(specify)				

	Category	Teaching	%	Non-	%
		staff		teaching	
				staff	
a	SC				
b	ST				
c	OBC				
d	Women	03	37.5%		
e	Physically				
	challenged				
f	General Category	05	62.5%	08	100%
g	Any other				
	(specify)				

4. What is the percentage of the staff in the following category?

5. What is the percentage incremental academic growth of the students for the last two batches?

Category	At Admission		On completion of the course	
	2011-12	2012-13	2011-12	2012-13
SC	65.21	62.05	76.63	80.12
ST	76.63	77.52	77.26	78
OBC	68.15	76.33	78	79
Physically challenged				
General Category-	69.66	66.03	80	81
Rural				
Urban				
Any other ( specify)				

#### **Declaration by the Head of the Institution**

I certify that that the data included in this Self-Appraisal Report (SAR) are true to the best of my knowledge. This SAR is prepared by the institution after internal discussions, and No part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SAR during the peer team visit.

Signature of the Head of the institution with seal:

Place:Bailhongal

Date: 13/11/2014